



**MINUTES of the Meeting of the
CHILTERN & WYCOMBE JOINT WASTE COLLECTION COMMITTEE
held on 29 JANUARY 2015
at CHILTERN DISTRICT COUNCIL**

PRESENT:

Councillor Mrs J Teesdale (Wycombe District Council) - Chairman
" P E C Martin (Chiltern District Council) - Vice Chairman

Councillors: M R Smith (Chiltern District Council)

Officers: S Gordon (CDC), K Eastman (CDC & WDC Senior Waste
Officer), C Hughes (WDC), C Marchant (CDC & SBDC),
R Prance (CDC & SBDC), B Smith (CDC & SBDC) and
I Westgate (WDC)

APOLOGIES FOR ABSENCE were received from Councillor C Harriss
(Wycombe District Council)

1 MINUTES

Apologies: Jake Bacchus (WDC), Rodney Fincham (CDC), Sue Markham
(CDC)

The Minutes of the meeting held on 6 November 2014 were agreed as a
correct record.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 PROGRAMME REPORT & RISK REGISTER

Members considered a report providing an update on the joint waste collection
programme and during which the following key points were made:

Health & Safety

There had been one reportable incident since the last meeting. It was
confirmed that following an investigation by the Health & Safety Executive
neither Serco nor the Councils were at fault. Procedures were in place and
crews had been briefed again on safety protocols.

Clay Lane

Members supported the proposal to reinstate the use of fuel tanks at Clay Lane.

BCC

The County Council was procuring long term bio waste infrastructure, and was likely to ask districts to sign up to a new specification. Officers had advised BCC that maintaining a food waste tipping facility at London Road Depot, Amersham was required. Cabinet Portfolio Holders would be kept updated on discussions.

Officers were due to discuss joint reporting with BCC officers.

Christmas Collections

The Christmas waste collection catch up had gone well overall, and Members expressed thanks to the Waste Team. It was suggested that communications, such as information sheets and bin stickers, could be used to support existing communications to encourage residents to provide good quality recycling, in particular food waste.

London Road Depot

Work was continuing on the provision of workshop facilities at the depot.

Street Cleansing

Members supported the proposal for street cleansing crews to take advantage of traffic management arrangements in place for BCC's hedge row cutting teams. This would require BCC sharing their traffic management schedule with the Councils. Councillor Mrs Teesdale would liaise with Councillor Ms Vigor-Hedderly, BCC Cabinet Member for Transportation.

Service Delivery

The roll out to flats in Chiltern would be completed by the end of March. It was noted that there had been a significant improvement to collections for flats in Wycombe. The situation would continue to be monitored carefully, and complaints would be investigated thoroughly.

Satisfaction Survey

Members reviewed the results of the latest customer survey. Although there had been a slight fall in satisfaction, overall customer satisfaction was very good. There had been a large increase in the volume of emails from residents. A paper on future customer service options would be circulated to Members before the next meeting. WDC officers would check that there was provision within the provisional budget 2015/16.

Although reasonable amounts of side waste recycling were collected from properties, a number of comments had been received about the provision of larger wheeled receptacles for paper/cardboard in exchange for a fee to cover costs. Members supported this proposal and asked for a report at a future meeting setting out the issues and costs involved.

The waste performance figures were noted. Although this was the first full year where data was available for the new service the Committee was keen to ensure that customer service targets were met.

Risk Register

Additional risks would be included for: Novation of contract; TEEP, and staff retention.

RESOLVED –

That the report be noted.

4 CUSTOMER SERVICE OPTIONS

This item was taken with the above item (Minute 3).

5 CDC & WDC EARLY ROLL OUT FUNDING SPLIT

The Committee received a report outlining the proposed method of splitting recycling credits and Inter Authority Agreement funding between CDC and WDC between July 2013 and October 2013. After noting that all items were included in the Councils' respective budgets, the Committee then

RESOLVED –

That the methodology for sharing the income from rolling out the new waste and recycling service between July 2013 and October 2013, to ensure that the financial impact of phased roll out are fairly distributed between two authorities, be agreed.

6 TEEP

The Committee received a presentation providing an overview of the TEEP joint assessment for both Councils which all waste collection authorities were required to carry out under the Waste Framework Directive. The Committee would be required to approve the assessment which would mitigate the risk to the Councils in the event of challenge.

RESOLVED –

That the report be noted.

7 SERCO CORPORATE RESTRUCTURE

The Committee received an update on Serco's proposed corporate restructure. The Councils' external legal advisers had raised some questions which had been forwarded to Serco for a response. Officers were liaising with other local authorities affected by the proposals. Members were keen to ensure that a quality service continued to be delivered. It was noted that the deed of novation would set out the contractors obligations and resolution process, if required. Further updates would also be provided the Councils respective Cabinets, as required.

RESOLVED –

That the report be noted.

8 DATES OF FUTURE MEETINGS

Friday 20 March (WDC) – Revised date

Thursday 11 June (CDC)

Thursday 16 July (WDC)

Thursday 10 Sept (CDC)

Thursday 5 November (WDC)

Note: Meetings start at 10.30am.

The meeting ended at 11.50 am